



## JOB POSTING

# Account Executive (B2B Outside Sales Representative)

VIcom - Virginia Integrated Communication – Richmond, VA

**Department:** Sales

**Reports to:** Branch Managing Director

VIcom is looking for driven, fearless and passionate Account Executive focused on Unified Communications/Voice and Data/Networking sales to join us in our growth expansion.

VIcom is an industry leader dedicated to providing customers with complete integrated solutions and services through every outlet from - initial planning, consultation, design, integration, and implementation. Our innovative solutions allow organizations to integrate voice, video, data and security communications to operate more efficiently and effectively with no compromise in quality or reliability. VIcom delivers solutions to customers from all business sectors including corporate, commercial and government.

### Responsibilities:

- **Identifies Business Opportunities by Recognizing Prospects and Evaluating their Needs.** Engage proper resources after researching and analyzing sales options.
- **Sell Products & Services associated with Voice/Data Solutions.** Establish account contacts, develop relationships with prospects and recommend appropriate solutions.
- **Maintain Client Relationships.** Provide support, technical information and account management. Research and recommend new solutions, product and service improvements.
- **Preparation, Submission, Presentation of Proposals / Solutions.** Assure all proposals and scope of work are submitted accurately and in a timely manner to customers.
- **Maintain Account Records.** Responsible for input of client information, sales activity, required forms, proposals, diagrams and communication in **ConnectWise/Quosal**.
- **Maintain Professional and Technical Knowledge.** Attend education workshops; review professional publications; establish personal networks; benchmark state-of-the-art practices; participate in professional societies.
- **Contribute to the Team.** Attend all team meetings and functions, including training sessions, vendor meetings, and marketing events.

- **Works Well with Others.** Able to successfully engage with Vicom Engineers, Accounting Division, Installation and Service Teams.
- **Meet or Exceed Assigned Sales Quota.** Demonstrate every effort to achieve all assigned Revenue and Profit quotas.

### **Requirements:**

To perform this job successfully, an individual must be able to complete all areas outlined for this position in a satisfactory manner. Listed below are requirements representative of the knowledge, skills, and/or abilities necessary to meet the minimum job responsibilities. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

- Minimum 5 years of Experience and knowledge of Voice/Data products and/or technology related solutions
- Must have reliable transportation, a valid driver's license and vehicle liability insurance
- Strong financial analysis capabilities
- Excellent writing, presentation and negotiation skills
- Proficiency with Microsoft Office
- Ability to understand customer requirements, discern the best solution for achieving client goals, while satisfying customer requirements
- Maintain a well-groomed, professional appearance appropriate for the position
- Must be detail oriented, have multitasking abilities, handle tight, time-sensitive deadlines

### **Desired Key Qualities:**

- Outside business-to-business sales experience is highly preferred, but not required
- Strong interpersonal & time management skills
- Must be creative and able to offer suggestions in how to achieve desired results
- Ability to learn new technologies quickly
- Must be a team player, self-motivated, and career oriented, with a desire to contribute to the growth of the company
- Maintain an awareness of business related trends in the industry
- A 4-year college degree preferred, but not required

This position is a salaried and commission driven. Compensation includes salary/commission, comprehensive benefits package including health Insurance, 401K savings and Employee Stock Option Program. Excellent earning potential!

Interested Parties should respond to [careers@vicom-corp.com](mailto:careers@vicom-corp.com)